



# **NOTICE OF ANNUAL GENERAL MEETING - 2016**

## **South West Rocks Surf Life Saving Club**

**Where:** SWR Surf Life Saving Club House (Ocean Room)

**When:** Sunday 10<sup>th</sup> July 2016 – 3.00pm SHARP

### **- The following positions will be declared vacant -**

President	Vice President	Director of Administration
Director of Lifesaving	Director of Finance	Registrar
Director of Competition	Education Officer	IRB Captain
Patrol Officer	Surf Boat Captain	Marketing Officer
Junior Activities Coordinator	Board and Ski Captain	Junior Activities Superintendent
Committee Member x 2	Publicity Officer	Social Activities Coordinator

**Nominations Close – 5pm Thursday 30<sup>th</sup> June 2016 – to Director of Administration**

#### **Nomination Forms are available:**

- SWRSLSC Website [www.swrslsc.org.au](http://www.swrslsc.org.au) -
- From the Bar Thursday to Sunday from 3pm -
- From Director of Administration -

Any enquiries please contact the Director of Administration Brienna Elford 0407695696 OR  
[functions@swrslsc.org.au](mailto:functions@swrslsc.org.au)

**All nominations shall be displayed seven (7) days prior to the date of the meeting as per SWRSLSC Constitution Section 5 (iv-i). Nominations will be emailed to all members as well as be on display at the front entrance to the club and on the website [www.swrslsc.org.au](http://www.swrslsc.org.au).**

**If the nominations received is equal to the number of vacancies to be filled, the persons nominated should be deemed to be elected Section 5 - (iv-k).**

**For any remaining vacant positions, nominations shall be received from the floor of the meeting.**

**Any remaining vacant positions shall be advertised and appointed by the management committee – Section 5(iv-m).**

# **SWRSLSC Annual General Meeting Agenda**

**Sunday 10<sup>th</sup> July 2015, 3.00pm**

Members are advised the meeting requires a quorum of 20 FINANCIAL members. Members eligible to vote at the meeting are as follows: Active, Active Reserve, Long Service Award, Non Resident Active, Life Member and Non Award Outgoing Executive/Management Committee.

1. Opening of meeting
2. Minutes Silence
3. Apologies
4. Welcome from the President
5. Confirmation and Adoption of Minutes of 2015 Annual General Meeting
6. Business arising from the minutes
7. Correspondence relevant only to the meeting
8. Presentation and adoption of the Annual Report and Financial Statements for 2015/2016
  - Invite attendees from the meeting to speak on the Annual Report and Financial Statements
  - Move the adoption of the Annual Report Financial Statements and Balance Sheet
9. Election of Officers for the Season 2016/2017 (Public Officer, then Officers of the Club)
10. Appointment of Auditor
11. Urgent general business
12. Close of meeting

## **President Report – 2015/2016 Season**

It gives me great pleasure to present this report on for the South West Rocks 2015-16 season. The 2015/2016 season has been a highly successful season for our club in all operational aspects of Surf Life Saving. Our AGM saw some fresh faces on the committee this season, who brought great ideas and enthusiasm to their roles. There have been some notable achievements in the competition arena, and we have strived to build stronger relationships within the community and provide facilities and pathways for our members.

Membership remained constant allowing our patrols to operate efficiently with the guidance of our Director of Lifesaving, Andrew Busch and Patrol Officer, Jason Rushworth who both did a fantastic job ensuring our patrolling duties were fulfilled. It would be remiss not to mention our call our teams, Jet Ski operators and duty officers who responded to out of hours emergency situations such as a night operations rescue of passengers from a stricken vessel within Trial Bay. Our IRB Captain 'Traps' made sure all craft were in good condition and always ready to go. Unfortunately, one fatality was recorded on the 24<sup>th</sup> February after a fishing boat overturned on the Macleay River Bar. There were several who have displayed great dedication and achieved 100% patrols. Next season we enter into a new Life Saving Agreement and in consultation with key people we have identified trends of the past few seasons to enhance our operational capability and hopefully reduce some workload on members. Our patrols remain professional and vigilant and all should be congratulated for the past season

The Stramit Country Championships were once again back in South West Rocks, with over 150 officials and 1600 competitors travelling for the event, which was combined into two days for the first time. SWRSLSC had 68 competitors which resulted in South West Rocks coming 13<sup>th</sup> in the overall point score, bagging 13 medals. It was once again an impressive effort from all involved in organising of the Championships. As I have previously indicated this is a great event for the entire SWR community and we could not conduct it without the community support. In particular, I would like to acknowledge Kempsey Shire Council, SWR Chamber of Commerce, SWR Rotary and the Rural Fire Service and SES for their assistance over many years. Obviously the man power put in by our members is to be commended. It is wonderful to witness the comradery this and other events bring to our Club.

SWRSLSC also held with first Junior Branch Carnival of the season in dreadful conditions which saw the carnival being called off. Another successful 'Bay to Boulders' Ocean Swim was held in March. We also provided water safety for the annual Trial Bay Triathlon and our local and visiting schools.

It was a very successful year for our 160's Boaties – Troy Gaddes, Paul Owens, Andrew Packwood, Mark Notley and Chris Ward. This crew placed third overall in the Mid Coast Boat Series and bagged a bronze medal at the Stramit Country Championships. They went on to compete at the State Championships and Aussies where they made both finals with a fourth at the Aussies. Our most pleasing results for some time.

Our Nippers had a very successful season through carnivals and Sunday morning Nipper activities. A big thank-you goes to all our Age Managers and those who assist with the beach set-up and water safety each week. The Juniors are a vital component of our future sustainability,

notwithstanding the life skills it teaches the youngsters. Through the leadership of Shannon Askew and Elise Schubert, it is evident by the participation numbers and results at Carnivals that we are producing quality future lifesavers. The Executive and Management Committee have been very supportive of promoting development programs and providing assistance for the Juniors to have good equipment and support to attend Carnivals.

Unfortunately, our award numbers were down this season due to not filling the Chief Training Officer role on the committee. Filling this vital position on the committee is something that is being addressed in preparation for next season. The Education realm is a constantly changing world and once again our future sustainability to train and educate our members is paramount. There were some awards gained and members attended other Clubs in some cases to undertake awards. The proficiencies for this season were rolled out in a new format which was well received and more streamlined for all involved. The administration process behind the new system did create some issues which were out of our control and are being addressed by the Mid North Coast Branch. My thanks and congratulations to those that gained awards and to those that assisted with training and assessing, well done. Thanks also to Chris Ward in the Registrar role who waded through various issues.

The bar and bistro operations have seen another profitable year, with the purchase of much needed commercial equipment in the kitchen and some new furniture, to name a few. We are basically self-sufficient; all profits go into purchasing and maintenance of equipment on the beach as well as education and training. This aspect of our Club is a mammoth task and takes a lot of time and effort from the Executive and staff to keep the business viable and relevant to our needs. Having the ability to raise income is an enviable position for our members and puts us at the forefront of this type of hospitality function in comparison to most Clubs state-wide. However, we still need to be innovative and conduct "traditional" fundraising, seek grants and rely on the efforts of our members to keep the Club successful. Our venue has a good reputation and this is testament to the efforts of the bar and kitchen staff led by Mick Judd and Louise Clarke. Whilst a lot of effort is required to run the business side of the Club our focus remains on our core duties, such as patrols, Juniors, education, training and surf sports. In accordance with SLSNSW policy we will be negotiating a new lease for our premises which will require careful consideration of our options.

Our grass roots fundraising was once again a year round activity with members from all facets of the club assisting with chocolate wheels, BBQ's and raffles. Our 'Old Farts Committee' (OFCs) are an institution at SWRSLSC. They are a group of retired members 'guided' by Tony Hayes OAM, who complete maintenance and odd jobs around the club, as well as run the weekly BBQ's on Sunday mornings for our Nippers. Without their tireless work the club would not function as well as it does.

35-year Long Service Awards were presented to Anne Pearce and Mick Adams and congratulations to Brienna Elford and Ray McDonagh winning the SLSMNC Branch awards for Administrator of the Year and Official of the Year respectively. We lost one of our Life Members, Garry Gillies throughout the season. Garry was a fierce competitor throughout the surf lifesaving movement as well as other disciplines, who loved the South West Rocks surf club. He is sadly missed.

Our Marketing Director Rory Dewhurst has done an admirable job coordinating sponsorship and other aspects, well done Rory. A huge thank-you goes to all our local sponsors and supporters: The Heritage Guest House, Hotel Kempsey, Hotondo Homes, BKM Contracting, Horseshoe Bay Caravan Park, Elders Real Estate, and Ball's Butchery, Pick of the Crop, SWR Marine and Auto Centre, Montego Sands Resort and South West Rocks Tourist Park. The amount of financial and in kind support afforded to South West Rocks SLSC by the wider community and other organisations/business is greatly appreciated. In particular, I would like to acknowledge the assistance of Surf Life Saving NSW and their associated sponsors and supporters, The NSW Government, SLS Mid North Coast and Kempsey Shire Council who have all been very supportive with a number of issues and I am pleased that we have a good working relationship. Also SWR Rotary and SWR Chamber of Commerce and Newcastle Permanent Building Society.

These organisations have allowed us to provide our service to the public in all aspects such as Patrols, community education, response to out of hours incidents and fostering our youth, and enabled us to do this with modern, reliable equipment.

My thanks to all members and a hard working Management Committee and particularly the Executive who have had to deal with some tricky situations and Vice President Anne for her support during the year.

I look forward to a progressive 2016-17 Season

Yours in Surf Lifesaving,

*Rod McDonagh*

President SWRSLSC

## **Director of Administration Report - 2015-2016 Season**

It is with great pleasure that I present to you my annual report for my first year as the Director of Administration. As always we have had a very eventful year both on the beach and in the club house with many triumphs along the way.

From an administrative perspective it was a very busy season. Unfortunately, we were unable to fill the role of Director of Finance for the entire season which left a huge gap on our Executive Committee. The implementation of a paid book keeper last season has proven to be a vital move that ensures all outgoing expenses are paid on time.

One of my main aims this season was to improve internal communication between the committee and members. This was achieved through collating all club administration documents from previous committee members into files onto the club laptop to ensure ease of access for all committee members, as well as ensuring minutes, reports and appropriate information being emailed promptly for club distribution to ensure all members are kept informed on current club information.

Throughout the season we were once again able to showcase why South West Rocks SLSC is one of the most well respected clubs in our branch. The return of the NSW Stramit Country Championships was a fantastic event for the South West Rocks community. It was once again an impressive effort from all involved in organising the event – with special recognition to Bob Ryan and Mick Adams for their tireless efforts to execute such a fantastic carnival, which has received nothing but positive responses. The Bay to Boulders Ocean Swim had another successful year, with many thanks to Anne Pearce and Mick Adams for their organisation of this event.

Congratulations to our 'skipper' Rod for being inducted as the Mid North Coast Branch's newest Life Member at last year's SLSMNC Awards of Excellence. This is very prestigious honour and one that is very much deserved.

I would like to say a huge thank-you to Haysie and the OFCs who are a huge part of the overall operation of the club as they continually work each week on the maintenance, overall improvement of the club as well as the Friday Night Raffles and Sunday morning Nipper BBQs. The amount of work they complete is to be admired and without their efforts our club would not be as functional as it is.

It has been huge effort by many members this season with acknowledgement of endeavours to be commended from committee members, patrolling members, age managers and the SWRSLSC community as a whole.

Yours in Surf Lifesaving,

*Brienna Elford*

Director of Administration

## Director of Lifesaving Report – 2015/2016 Season

Firstly, I would like to thank Jason Rushworth and Amanda Busch for all the help they have done behind the scenes to help me this season, I really do appreciate it. Thanks.

With patrol members dropping again this season we have struggled to fill all 8 patrolling teams, a few members have been a member of two patrolling teams just to have our beaches opened. I believe strongly that something need to be done to encourage members to keep patrolling and to bring new members into the club.

A massive congratulations to every patrol member and especially to those who volunteered as a patrol captain, your 100% commitment to your duties is what keeps our beaches safe year after year.

Unfortunately, SWRSLSC had one breach this season. This occurred at the start of the season and in great spirits of SWRSLSC we learnt from that mistake and had no more breaches for the season.

I would also like to thank the patrolling members for their efforts and their professional behaviour while keeping our beaches safe. Once again this season it was good to see patrols taking the initiative to do a roaming patrol to the gaol, front creek, horseshoe and main beach to keep the unpatrolled areas safe.

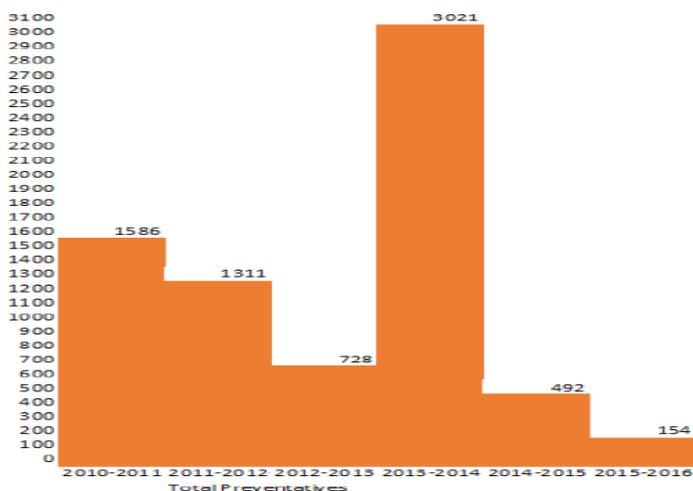
I would like to commend Patrol 3 as they are the smallest patrol team but manage to be at every rostered patrol. Patrol 3 was awarded 'Patrol of the Year at the SWRSLSC Presentation Night. Well Done!!

This season was the last season on the current Surf Life Saving Service Agreement. I have been working closely with Rod and Ryan Rosembaum (SLS Mid North Coast Director of Lifesaving). The new agreement that will determine the patrolling hours from 2016 to 2019. Below is the new Surf Lifesaving Service Agreement for SWRSLSC.

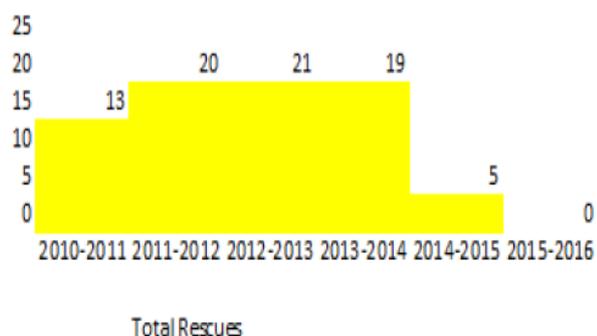
Patrol Times: 2016/2017		
Date	Saturdays	Sundays + Public Holidays
24/09/2016 to 09/10/2016	9am to 4pm	9am to 4pm
15/10/2016 to 11/12/2016	9am to 3pm	9am to 3pm
17/12/2016 to 29/01/2017	9am to 5pm	9am to 5pm
04/02/2017 to 02/04/2017	10am to 4pm	9am to 4pm
08/04/2017 to 25/04/2017	10am to 4pm	9am to 4pm

Patrol Times: 2017/2018		
Date	Saturdays	Sundays + Public Holidays
23/09/2017 to 08/10/2017	9am to 4pm	9am to 4pm
14/10/2017 to 10/12/2017	9am to 3pm	9am to 3pm
16/12/2017 to 28/01/2018	9am to 5pm	9am to 5pm
03/02/2018 to 08/04/2018	10am to 4pm	9am to 4pm
14/04/2018 to 29/04/2018	10am to 4pm	9am to 4pm

Patrol Times: 2018/2019		
Date	Saturdays	Sundays + Public Holidays
29/09/2018 to 14/10/2018	9am to 4pm	9am to 4pm
20/10/2018 to 16/12/2018	9am to 3pm	9am to 3pm
22/12/2018 to 28/01/2019	9am to 5pm	9am to 5pm
02/02/2019 to 07/04/2019	10am to 4pm	9am to 4pm
13/04/2019 to 28/04/2019	10am to 4pm	9am to 4pm



From the graph on the left you can see that the total preventatives have been reduced by 338 for this season compared to last season. I would like to believe that it is to do with people becoming more aware of surf awareness and swimming between the flags.



While this season we have not had any major rescues, we have had members perform rescues outside our patrolling hours and therefore they have not been recorded. Thank-you to the members who aided in those rescues.

For the upcoming season I would like to see an education trainer come aboard. We are in desperate need of more active patrolling members. Also members need to be able to extend their knowledge of surf awareness at their own club as we all have busy lives and are unable to travel to other venues. We must remember that surf lifesaving is a voluntary service and we need to make education more convenient for members to access. I know there is a willing group of kids wanting to do their SRC and extend on their Bronze Medallion.

SWRSLSC has been asked to assist in many events throughout the season like the Trial Bay Triathlon, Bay to Boulders Ocean Swim, providing water safety for different schools visiting the area and first aid for the NSW Stramit Country Championships. Our members have never let us down and always supported SWRSLSC in these community events.

I need to thank this seasons Emergency Call Out Team, especially Heath Askew and Chris Ward, who assisted in a major accident on the Macleay River bar. I greatly appreciate the commitment the call out team put in. Money has been donated to the club and been allocated to upgrading equipment used by the call out team.

Having the role of Director of Lifesaving is not an easy one and plays a large role in the running of the SWRSLSC. I rely on fellow committee members for their commitment and hard work. The IRB Captain, Andrew Trappel, goes over and beyond his duties ensuring the IRBs are always maintained to a high standard and refuelled ready for a call out.

Once again thank-you to all the members for their continual support in keeping our beaches safe and promoting surf awareness. I would like to wish the club all the best for the upcoming season.

*Andrew Busch*

Director of Surf Lifesaving

## **Registrar Report – 2015/2016 Season**

### **Membership**

The 2015-2016 season was again a very busy one. As of 30th May 2016 there was 273 members of South West Rocks surf club. The break up of members is 56 associate members, 103 Junior Activity members (5-13 years), 72 active members (18 years and over), 10 active members (15-18), 13 cadet members (13-15 years).

This year saw 2 members get their 30-year Service and 6 members received their 5-year Patrol Service.

### **Awards**

Training was down this year as the position of Chief Training Officer was not filled. The breakdown is as follows:

**Bronze Medallion:** 2

**Advance Resuscitation Techniques:** 3

**Apply advanced Resuscitation Techniques:** 1

**First Aid:** 1

**Silver Medallion:** 1

### **Proficiencies**

During the season the club held two proficiencies, with further proficiency days held at Hat Head & Crescent Head. This past season saw an increase in the number of proficiencies conducted by the members of the club. These proficiency days help to keep South West Rocks members up to date with the latest changes that have occurred with their awards.

### **JAC's**

The juniors were under the leadership of Shannon Askew & Elissa Schubert who along with the various age managers helped the members to gain their Surf Awareness awards. A total of one hundred and three awards were gained by the members. This is a great effort by the junior members of our club.

### **Transfers**

During the season there were 6 full transfers out of our club and 3 members transferred their competitive rights to other clubs.

Many thanks to members of the committee for their support during the season and I hope to see everyone on the beach again during the coming season.

*Chris Ward*

Registrar

**SOUTH WEST ROCKS SURF LIFE SAVING CLUB**

**ANNUAL GENERAL MEETING MINUTES**

**THURSDAY 27<sup>TH</sup> AUGUST 2015 6:30PM**

**MEETING VENUE – SWR SURF LIFE SAVING CLUB**

ATTENDANCE – Andrew Busch, Amanda Busch, Anne Pearce, Kerry Fisher, Shannon Askew, Michael Healey, Cassie Halverson, Rory Dewhurst, Max Ingram, Rob McDermid, Mick Adams, Steve Divall, Tony Hayes, Bruce Caldwell, Helen Heagney, Taryn DeLuca, Ron Royle, John Molony, Ross O’Neil, Andrew Packwood, Dave Pearson, Brienna Elford, Troy Gaddes, Rod McDonagh, Judy Brown

APOLOGIES – Jenni Ryan, Elissa Schubert, Sid Jeffery, Heath Askew, Jason Rushworth

*Moved – Andrew Packwood*

*Seconded – Mick Ryan*

MINUTES KEPT BY- Cassie Halverson

1. MEETING DECLARED OPENED

- By Rod McDonagh at 6.42pm
- Special welcome to Judy Brown from Wrights Accountants
- Minutes from previous Annual General Meeting adopted

*Moved – Troy Gaddes*

*Seconded – Andrew Busch*

2. FINANCIAL REPORT & AUDIT

- Loss of \$100,000.00 due to lease renewal not being finalised
- Wages have increased by \$45,000.00
- Liabilities increased by \$9,000.00
- Bistro profit has increased by \$25,000.00
- Lease expired in February 2015, it cannot currently be renewed
- SLSNSW are happy with us to deal directly with Crown Lands and we currently have a Month to Month tenancy with Crown lands from 21<sup>st</sup> May 2015

*Moved – Anne Pearce*

*Seconded – Tony Hayes*

### 3. COMMITTEE MEMBERS ANNUAL REPORTS

#### President – Rod McDonagh

- Rod spoke on his report
- Congratulations on no patrol breaches this season.
- Thank-you to Kerry Fisher and Samantha Henshaw for Education this season.
- Thank-you to Shannon Askew, Janelle Cook, parents and age managers for all their efforts with the juniors.
- Congratulations to the boaties for their great results at Mollymook
- Bay to Boulders Ocean Swim – thank-you to Anne Pearce, Mick Adams and Bob Ryan
- Trial Bay Triathlon – thank-you to all members that volunteered for water safety as well as congratulation to those who competed.
- Loaves and Fishes – another great year with attendance up
- NSW IRB Championships – thank-you to all those who volunteered
- NSW Stramit Country Championships will return to SWR in 2015/2016 for two years
- Administration – a lot of time and effort, staff wages are to be taken into consideration, we have spent money on much needed commercial equipment for the kitchen.
- Life Saving Equipment – need to look at the upkeep of the IRBs/equipment over the next few years.
- Thank-you to the SWR community for their continued support this season.
- Thank-you to the Kempsey Shire Council and the SWR Chamber of Commerce
- Thank-you to the SWRSLSC Management Committee
- Congratulations to Bruce Caldwell for 38 years' service on the SWRSLSC Committee as club Registrar

*Moved – Tony Hayes*

*Seconded by – Andrew Busch*

#### Director of Lifesaving – Andrew Busch

- Andrew spoke on his report

*Moved – Dave Pearson*

*Seconded – Andrew Packwood*

#### Registrar – Bruce Caldwell

- Bruce spoke on his report

*Moved – Tony Hayes*

*Seconded – Andrew Busch*

### Junior Activities Coordinator – Shannon Askew

- Shannon spoke on her report
- Really great attendance at all carnivals of all ages
- Thank-you to Mick Adams, age managers and parents for their assistance on Sunday mornings
- Thank-you to Haysie and the Old Farts

*Moved: Andrew Busch*

*Seconded: Brienna Elford*

### IRB Captain – Andrew Trappel

- Purchased another Mercury, now running 3 x Mercurys and look at getting more IRB and more crewies.
- ATV is a big issue in regards to the maintenance and patrols looking after it

*Moved: Andrew Packwood*

*Seconded: Mick Healey*

### Director of Marketing – Brienna Elford

- Thank-you to all sponsors – Hotondo Homes, Pete and Deb Gavrilis, Mick and Lenita Leddy, Elders for Country Championship shirts.
- Chocolate Wheels and BBQ's at the SWR Tourist Park raised over \$6000
- Facebook has been a great tool for communication with members
- Presentation night was a success
- Loaves and Fishes donated \$2000

*Moved: Andrew Packwood*

*Seconded: Anne Pearce*

### Facility Manager – Michael Judd

- Very busy year, Louise had been outstanding and turned the kitchen around
- We have purchased two new freezers and new furniture
- POS is finally working after over 12 months of consistent problems
- Huge expense was the security system
- Thank-you to Haysie and the Old Farts for their hard work

*Moved: Dave Pearson*

*Seconded: Andrew Packwood*

## 4. ELECTION OF OFFICERS FOR 2015/2016 SEASON

### Committee Positions

President	Rod McDonagh
Vice-President	Anne Pearce
Director of Administration	Brienna Elford
Director of Finance	VACANT

Registrar	VACANT
Director of Lifesaving	Andrew Busch
Junior Activities Coordinator	Shannon Askew
IRB Captain	Andrew Trappel
Director of Competition	Amanda Busch
Patrol Officer	Jason Rushworth
Chief Training Officer	VACANT
Junior Activities Superintendent	Elissa Schubert
Surf Boat Captain	Mark Notley
Board and Ski Captain	Mick Healey
Director of Marketing	Rory Dewhurst
Committee Member – Gear Steward	Sid Jeffery
Committee Member	Jenni Ryan

#### **SWRLSC Patrons**

Mayor of Kempsey Shire Council

South West Rocks Rotary Club

President of South West Rocks Chamber of Commerce

Luke Hartsuyker – Federal Member for Cowper

*Moved – Tony Hayes*

*Seconded – Andrew Packwood*

#### **5. ADOPTION OF FEES FOR 2015/2016 SEASON**

Active Member - \$50.00

Associate Member - \$50.00

Family of Four (4) or more - \$200.00 capped, any additional family members are inclusive

Annual Gym Membership \$220.00

*Moved – Tony Hayes*

*Seconded – Dave Pearson*

#### **6. MEETING CLOSED**

- Meeting was closed at 8.02pm.